

CHECKLIST FOR LPA FINAL ESTIMATE PACKAGE

NOTE: Include all applicable items at one time with the submission of the final estimate package. Check every item or write N/A for those items that are not applicable.

Project No.: _____ County: _____

Project Description: _____

Check or write N/A	Item
	1. Final Construction Estimate LPA-001 and LPA-002
	2. Final Estimate Statement
	3. Statement of Liquidated Damages Form LPA-724
	4. Statement of Documentation of Final Quantities (Include 3-ring binder with heading sheet for each pay item with supporting data as described in Appendix AA unless told otherwise)
	5. CSD-200-LPA Form (Overrun/Underrun Statement)
	6. MDOT Maintenance Release Letter to LPA
	7. LPA Maintenance Release Letter to Contractor (Date after MDOT Letter)
	8. Consent of Surety to Final Payment
	9. Project Engineer/Architect's Affidavit
	10. Statement of Materials & Tests (Approved S&T Report Needs to be attached)
	11. OCR-482-LPA Form with Quantity Report
	12. Project Engineer/Architect's Project Diary (CD of all diaries from SiteManager only)
	13. Miscellaneous Requested Material
	14. Copy of the Engineering Contract (if utilized)
	15. Copy of all Supplemental Agreements
	16. Final Construction Engineering Estimate (with supporting data)
	17. Final Construction Engineering Estimate Certification

Once the final estimate package has been reviewed and accepted by MDOT, MDOT will issue a final acceptance letter to the LPA. Following receipt of this letter, the LPA will submit a final acceptance letter to the contractor. The LPA will then submit the following to the MDOT LPA Division requesting final payment:

- Copy of the MDOT Final Acceptance Letter to the LPA.
- Copy of the LPA Final Acceptance Letter to the Contractor (The date of acceptance by the LPA must be after the date of the MDOT letter).